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Closing date: 05/07/2026

File No.4-12/2026-R&E Cell/314
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

Sri Vijayapuram, dated the 17 June, 2026

Advertisement No.02/HSL/2026

RECRUITMENT NOTICE

COMBINED HIGHER SECONDARY LEVEL EXAMINATION,2026

Only online applications are invited from eligible candidates for the following "Higher Secondary Level" posts in various departments under the A & N Administration for filling up of Group B (NG) & Group 'C' posts by conducting Combined Higher Secondary Level Examination. The date of **ONLINE TBT Examination (Tablet Based Test)** will be intimated in due course through the A & N Administration's website <https://erecruitment.andamannicobar.gov.in>

1. DETAILS OF VACANCIES :

Sl. No.	Post Code	Name of Post & Pay Level	Department	Group	UR	ST	OBC	EWS	Total Vacancies	PWDs	ESM
1	195/26	Laboratory Assistant in the Pay Level 3	Animal Husbandry & Veterinary Service	C	4	0	2	0	6	0	0
2	196/26	Stenographer in the Pay Level 4	Chief Pay And Accounts Office	C	1	0	1	0	2	0	0
3	197/26	Lower Division Clerk in the Pay Level 2	Chief Pay And Accounts Office	C	3	0	2	0	5	0	0
4	198/26	Mechanical Foreman in the Pay Level 5	Department of Environment & Forests	C	1	0	0	0	1	0	0
5	199/26	Forester in the Pay Level 5	Department of Environment & Forests	C	12	7	11	6	36	0	0
6	200/26	Stenographer (OG) in the Pay Level 4	Department of Environment & Forests	C	1	1	1	0	3	0	0
7	201/26	Veterinary Compounder in the Pay Level 4	Department of Environment & Forests	C	2	0	1	0	3	0	0
8	202/26	Patwari in the Pay Level 3	Deputy Commissioner (SA)	C	3	2	3	0	8	0	0
9	203/26	Soil Conservation Field Assistant in the Pay Level 2	Directorate of Agriculture	C	3	0	1	0	4	0	0
10	204/26	Agriculture Field Assistant in the Pay Level 2	Directorate of Agriculture	C	5	0	7	1	13	1	0

उप सचिव (नियंत्रण परिक्षा)
Deputy Secretary (Rect. & Examn)
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11	205/26	Godown Keeper in the Pay Level 3	Directorate of Disaster Management	C	2	0	0	0	2	0	0
12	206/26	Laboratory Assistant in the Pay Level 4	Directorate of Education	C	5	4	0	0	9	0	0
13	207/26	Sub- Inspector of Fisheries in the Pay Level 3	Directorate of Fisheries	C	1	0	1	0	2	0	0
14	208/26	Plaster Room Technician in the Pay Level 4	Directorate of Health Service	C	0	0	1	0	1	0	0
15	209/26	Typist in the Pay Level 2	Directorate of Health Service	C	1	0	0	0	1	0	0
16	210/26	Sales Assistant in the Pay Level 2	Directorate of Industries	C	1	0	1	0	2	0	0
17	211/26	Village Level Worker in the Pay Level 3	Directorate of RD, PRIs & Urban Local Bodies	C	14	0	13	1	28	0	0
18	212/26	Gram Sevika in the Pay Level 3	Directorate of RD, PRIs & Urban Local Bodies	C	2	0	2	0	4	0	0
19	213/26	Master 1st Class in the Pay Level 6	Directorate of Shipping Service	B(NG)	10	2	11	3	26	0	0
20	214/26	Chief Engine Driver (SG) in the Pay Level 6	Directorate of Shipping Service	B(NG)	6	0	4	1	11	0	0
21	215/26	Master 2nd Class in the Pay Level 4	Directorate of Shipping Service	C	7	1	4	1	13	0	0
22	216/26	Marine Radio Operator in the Pay Level 4	Directorate of Shipping Service	C	1	1	2	1	5	0	0
23	217/26	Tally Clerk in the Pay Level 4	Directorate of Shipping Service	C	4	0	2	1	7	0	0
24	218/26	Store Keeper (Dockyard) in the Pay Level 4	Directorate of Shipping Service	C	1	0	0	0	1	0	0
25	219/26	Sales Girl in the Pay Level 2	Directorate of Social Welfare	C	1	0	0	0	1	0	0
26	220/26	Depot Clerk in the Pay Level 2	Directorate of Transport	C	5	0	3	0	8	0	0
27	221/26	Storekeeper in the Pay Level 4	Directorate of Transport	C	2	0	1	0	3	0	0
28	222/26	Weaving Instructor in the Pay Level 2	District Prison, Prothrapur	C	1	0	0	0	1	0	0
29	223/26	Typist- Cum- Clerk in the Pay Level 2	Electricity Department, Sri Vijaya Puram	C	2	0	1	0	3	0	0
30	224/26	IT Analyst in the Pay Level 4	Information Technology	C	3	0	4	0	7	1	0
31	225/26	Tally Clerk in the Pay Level 4	Port Management Board, Sri Vijaya Puram	C	12	2	7	2	23	0	0
32	226/26	Marine Radio Operator in the Pay Level 4	Port Management Board, Sri Vijaya Puram	C	2	2	2	0	6	0	0
33	227/26	Lower Grade Clerk in the Pay Level 2	Secretariat, A&N Administration	C	197	16	174	39	426	21	2

34	228/26	Stenographer (OG) in the Pay Level 4	Secretariat, A&N Administration	C	12	4	14	3	33	1	0
35	229/26	Field Assistant in the Pay Level 2	The Municipal Council, Sri Vijaya Puram	C	1	0	0	0	1	0	0
36	230/26	Lower Grade Clerk in the Pay Level 2	The Municipal Council, Sri Vijaya Puram	C	5	0	3	1	9	1	0
37	231/26	Stenographer in the Pay Level 4	The Municipal Council, Sri Vijaya Puram	C	1	0	0	0	1	0	0
38	232/26	Computer Assistant Gr-'A' in the Pay Level 4	The Municipal Council, Sri Vijaya Puram	C	0	0	1	0	1	0	0
Total :					334	42	280	60	716	25	2

- The above vacancies are tentative and based on input of the indenting Departments.

NOTE:- I

- (a) Abbreviation used:- UR-Un-Reserved, EWS- Economically Weaker Section, OBC- Other Backward Class, NCL- Non Creamy Layer, ST- Scheduled Tribes, PwDs- Person with Disability, ESM- Ex-Servicemen.
- (b) The number of vacancies is tentative and may increase or decrease at the sole discretion of the A&N Administration.

NOTE:- II


1.	Only Local Scheduled Tribe candidates covered under the category of "Tribes" as specified under constitutions (A&N Islands) Scheduled Tribe Order 1959 are eligible to apply for the reservation against the Schedule Tribe (ST) quota. The other ST candidate will be considered only for Unreserved Vacancies.
2.	<ul style="list-style-type: none"> Only Local Other Backward Class (Non-Creamy Layer) covered under the category of "OBC" as specified in the Gazette Notification No.343/205/F.No.8-3/2003-TW dated 16th December, 2005 and No. 752006/F.No.8-3/2003-TW dated 19th April, 2006 are eligible to apply for the reservation against Other Backward Class (OBC) quota. The candidate needs to submit a valid OBC-NCL certificate which shall not be older than two year from the closing date of the Vacancy Notice to get the benefit of OBC-NCL reservation. The OBC candidates who belong to "Creamy Layer" are not entitled for OBC reservation and such candidates have to indicate their category as "UR". The other OBC candidates from outside this UT, will be considered only against Unreserved Vacancies.
3	EWS candidates as specified in terms of DoPTs OM No.36039/1/2019-Estt (Res) dated 19.01.2019 and 31.01.2019 are eligible to apply and those certificates issued by the Revenue department, A & N Administration shall be valid for this purpose.
4	For PwBD (Persons with Benchmark Disability) Candidates: <ul style="list-style-type: none"> a) Disability should not be less than 40% for availing the benefits of reservation/relaxation for PwBD. A person, who intends to avail the benefit of reservation/relaxation must submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017.

	<p>The existing Certificates of Disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.</p> <p>b) Persons with Benchmark Disabilities (PwBD) belonging to the category/categories for which the Post is identified suitable can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection as per merit.</p> <p>Refer:- https://disabilityaffairs.gov.in/content/Group-C.pdf</p>
5	<p>For Ex-Servicemen Candidates:</p> <p>An Ex-serviceman shall be allowed to deduct the period of actual military service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post for which he is seeking appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>Refer:- DoPT OM No.DOPT-1766747426976 dated 25.12.2025</p>

- Number of vacancies are tentative and subject to variation notified vide this publication in respect of various categories of Group – B(NG) & 'C' posts.
- The online application links shall be provided to facilitate the submission of applications for respective posts. Candidates are advised to use the appropriate link and ensure that the application is submitted.
- The candidate may apply for one or more post(s) in order of his/her preferences for the posts, subject to, if he/she stands eligible in terms of essential qualifications as per the Recruitment Rules for the post/posts.
- There is no provision of re-evaluation / re-checking of Answer Sheet/ Scripts in respect of the TBT Examinations. No correspondence in this regard shall be entertained.

2. HOW TO APPLY:

- Eligible candidates shall apply only through online the website <https://erecruitment.andamannicobar.gov.in> from **15/06/2026(from 12.00 Noon) up to 05/07/2026 (till 12:00 Midnight)** after which the link will be disabled.
- No documents are to be uploaded during the time of submission of online application. The A & N Administration will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of filling up of Online Application Form or at the time of TBT examination and therefore, candidature will be accepted only **provisionally**. The candidates are advised to go through the requirements of Educational Qualification, Age etc. and satisfy themselves that they are eligible for the Posts(s). Verification of eligibility, documents, certificates, age, educational qualification and other aspects of candidature will be done at the time of Online Document Verification.
- Active E-MAIL ID & MOBILE Number:** Candidates should have their own active personal E-mail ID and Mobile Number. It should be kept active during the period of this entire Recruitment process. Registration number, Password, e-admit Card for TBT/ PET, E-Call letter for Document Verification or any other important communication will be sent only on the same registered E-Mail ID of candidate (**candidates should also check E-mail in spam/junk box message**) or/ and through SMS. A & N Administration will not be responsible for bouncing back of any E-mail & undelivered SMS sent to the candidates.
- Candidates are advised to visit A & N Administration's website on regular basis to get the updates. Responsibility of receiving and downloading of information/communication etc. will be that of the candidate. A & N Administration will not be responsible for any loss of E-mail sent, due to invalid / wrong E-mail ID provided by the candidate and no correspondence in this regard will be entertained.


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- (v) The candidates must go through the **INSTRUCTIONS FOR APPLYING ONLINE** carefully while filling up Online Application Form for the post concerned.
- (vi) The candidates must submit their application through Online Mode only. No other mode of application shall be accepted. Applications received through any other mode i.e. by post/by hand/by mail etc. will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.
- (vii) Online application consists of five sections viz. (1) Personal details, (2) Post selection, (3) Education Qualification details, (4) Experience (if any), (5) Payment details and (6) Upload Photograph and Signature.
- (viii) Only those application which are complete with all the above six section will be treated as complete. However, applications that are submitted partially, due to reasons such as network issues, can be resumed and completed at a later point in time through appropriate options in the recruitment portal. All such applications are to be completed before the **last date of the online application**.
- (ix) Candidates have to upload good quality Photograph and Signature in jpg/jpeg format. The background should be a plain white or off-white. It should have full face, front view, eyes open. The photograph should be without cap, mask or glasses/spectacles. If the uploaded photograph is not legible and of poor quality, then his/her admission to the examination hall may be prohibited. Applications with inappropriate photographs and signature or blurred, not meeting with the prescribed requirement, will be rejected summarily.
- * Photograph should be between 20 KB to 50 KB and the resolution recommended is 200x230 (width x height) in jpg/jpeg format and
- * Signature should be between 10 KB to 20 KB and the resolution is 140x60 (width x height) in jpeg format.
- * Other documents such as proof of age, qualifications, category, NOC etc. should be between 100 KB to 500 KB to be uploaded as instructed in the online portal.
- (x) Before submitting his/her ONLINE application, the candidate should read and follow the instructions for filling the online application and follow the instructions as directed in the online portal. Candidates should read the eligibility conditions for the examination and satisfy himself/herself that he/she fulfills all eligibility conditions to avoid rejection of her/his candidature, before submitting his/her ONLINE application.
- (xi) Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the A & N Administration's website on account of heavy load on the website during the closing days. A & N Administration will not be responsible for the candidates not being able to submit their applications in stipulated time limit for any reason(s) stated to be beyond their control.
- (xii) The candidates should apply in order of their preferences of posts. No request for change of preference of post shall be entertained at later stage and no correspondence will be made in this regard.
- (xiii) Before submission of the online application, candidates must check and ensure that they have filled correct details in each field of the online application form. Once online application form is submitted, no request for change/ correction/modification (including change of category) will be entertained or allowed under any circumstances. Request received in this regard in any form like Post, Email, by hand, etc. shall not be entertained and no correspondence will be made in this regard. Candidates will be responsible for any mistake in the data of application form & fee paid by him/her.

- (xiv) The A & N Administration does not accept any responsibility towards the candidates not being able to submit their application within the last date on account of any reasons beyond the control of the Administration.
- (xv). The information furnished by the candidates in their application(s) will be verified by the A & N Administration with reference to original documents during the Online Document Verification. If it is found during verification of documents that any information furnished by the candidate in online applications is wrong/false, his/her candidature will be rejected forthwith. The candidates should ensure that they have furnished correct information in the application form.
- (xvi) **Helpdesk:-** Candidate may contact for any queries related to ONLINE Application Form and downloading the Admit card in the website through email : rect.examcell.ana@gmail.com or Telephone numbers are available in the case of any technical glitches during registration, contact 03192-259200 SOVTECH from 09.00 am to 05.00 pm in all working days.

3. Eligibility Conditions:

- (i) Applicant must be an Indian National.
- (ii) All eligible candidates shall be required to apply Online for the post(s) whether they are registered with the Employment Exchange or otherwise.
- (iii) The Departmental Candidates must also apply online within the due date and must be produced the NOC for the respective post at the time of verification of original certificates/documents.
- (iv) The candidates should apply for the posts in order of opting their preferences (*see Annexure-I*).

4. Age Limit:

The age limits for the posts as per Recruitment Rules of various posts are:-

- (i) For Male & Females -18 to 30 years {Group- B(NG)}
- (ii) For Males -18 to 33 years {Group- C}
- (iii) For Females -18 to 38 years {Group- C}

Besides the above, age relaxation in respect of reserved categories of aspirant's permissible beyond the upper age limit is detailed below:

Note:- A candidate for this examination must have attained the age of 18 years and must not have attained the age over and above 33/38 years in respect of male/female candidates respectively as on the closing date of receipt of online application.

Sl. No.	Category	Age-relaxation permissible beyond the upper age limit	Group 'B' (NG) (M/F)	Group 'C'	
				Male	Female
01	ST	5 years	35 yrs	38 yrs	43 yrs
02	OBC	3 years	33 yrs	36 yrs	41 yrs
03	PwD (Unreserved)	10 years	40 yrs	43 yrs	48 yrs
04	PwD (OBC)	13 years	43 yrs	46 yrs	51 yrs
05	PwD (ST)	15 years	45 yrs	48 yrs	53 yrs
06	Ex-Servicemen (ESM)	03 years after deduction of the military service rendered from the actual age as on closing date of receipt of online application for Group C posts only.			
07	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing	For Group C posts: Up to 40 years of age (45 years for ST). For Group B(NG) posts : 5 years (for posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular			

	date for receipt of online applications.	post will be useful for the efficient discharge of the duties of post and as per the GoI instruction guidelines in this regard.)
08	Age relaxation to DRM and contractual employees including SSCT.	In accordance with the instructions/ orders issued by the Andaman & Nicobar Administration, vide Circular No.45/96-PW dated 06.06.2001 and No.45/1998-PW dated 19.11.2011 read with DoPTs OM No.15012/2/2010-Estt.(D) dated 27.03.2012. 40 years of age 45 years of age for ST

Note:- The crucial date for determining the age limit shall be the **closing date for receipt of application.**

5. Educational & Other Qualifications prescribed for the post(s):- (As on the closing date of the vacancy notice)

The same is available in the Annexure-I of the Vacancy Notice for the specific post they wish to apply.

A) PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:-

Candidates who wish to be considered against the vacancies reserved or seek age-relaxation must produce their original certificates issued by the competent authority and to submit a copy of the original certificate duly self-Attested whenever sought by the Administration, otherwise, their claims for ST/OBC/EWS/Pwd/ESM status will not be entertained and their candidature/ applications shall be considered only under General (UR) category.

Note : Candidates are cautioned that they shall be permanently debarred from the examination conducted by the A & N Administration in case, they fraudulently claim ST/ OBC/ EWS/ ESM/PwD status.

B) Visually handicapped (VH) candidates whose writing speed is affected by Cerebral Palsy/Muscular Dystrophy/candidates with Locomotor Disability (One Arm) / Intellectual Disability (autism, specific learning disability and mental illness) can avail the assistance of Scribe for writing answers on their behalf. One eyed candidates and candidates whose disability is less than 40% shall not be eligible to avail the facility of Scribe. For engaging the Scribe, candidates will have to indicate the same while filling Online Application Form. Engagement of Scribe will be subject to the following conditions:

- Candidates will have to arrange for the Scribe on their own.
- The Scribe so arranged should not himself/herself be the candidate for the Advertisement for which he/she is appearing as Scribe. Also, same Scribe should not be engaged for more than one candidate for the same Advertisement. The Scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage, will render both candidate and Scribe disqualified.
- Candidates opting for Scribe will have to provide additional details for Scribes during submission of online Application Form, so that e-Admit Card letter may be issued for Scribe. Scribe should produce original and valid ID proof at TBT Center and bring one coloured passport size photograph.
- Separate e-Admit Card will be issued to the Scribe accompanying the candidate.
- The candidate shall be responsible for any misconduct on the part of the Scribe brought by him/her during TBT examination.
- Candidates availing the assistance of a Scribe shall be eligible for compensatory time of 20 minutes for every hour of TBT examination.


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6. **Fee Payable:** Candidates (Except Female/ST/Persons with Benchmark Disability Candidates) are required to pay a **Fee of Rs.100/- (Rupees One Hundred Only)** by using Net Banking, VISA/Master/Rupay/Credit/Debit Card, UPI Payment/QR Code.
7. **Centre of Tablet Based Examination (TBT) for All Posts: -**
- (i) The Examination will be held (in TBT mode) at the designated centres located at **South Andaman, North & Middle Andaman and Nicobar Districts**. The applicants should indicate preference of zone from which, the candidates proposes to appear in the TBT in the online application form. No request to change of Examination Centre/ zone shall be entertained later.
- (ii) The date and Venue/Centre of the TBT shall be intimated later through SMS / e-mail-ID of the candidate.

8. **INDICATIVE SYLLABUS / DURATION / MARKS / NEGATIVE MARKS:**

Subject of the TBT Online Examination, time allowed, and maximum marks for each subject will be as follows:-

Sl. No	Subject	No. of Questions (each question shall carry one mark)	Maximum Marks	Total Duration/ Timing for all candidates except visually handicapped /cerebral palsy candidates	Total Duration/ Timing for Visually Handicapped/Cerebral Palsy candidates only
I.	English Language (General English)	50	50	120 minutes	120 minutes plus 40 minutes
II.	General Intelligence	50	50		
III.	Quantitative Aptitude	50	50		
IV.	General Awareness	50	50		

NOTE-I: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Timings:-

The TBT Online Examination at various centers shall be conducted in multiple shifts shall be intimated accordingly.

NB: The A & N Administration reserve the right to restrict entry to the examination venue till 09.30 am.

The questions in respect of subjects at Sl No.(ii), (iii) & (iv) above will be set in English and Hindi languages only. Only such candidates, who attain a minimum standard, as may be fixed by the Authorities in their discretion, shall be eligible to take the Tier –II, if any/ as applicable (Physical Endurance /trade Test) as specified in Annexure-I.

INDICATIVE SYLLABUS:- FOR TBT EXAMINATION:

- (i) **English Language(General English) :** Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Close Passage, Comprehension Passage.
- (ii) **General Intelligence:** It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/ Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic/ Number Classification, Drawing inferences, Figural Classification, Punched hole/ pattern-folding & unfolding, Semantic Series, Figural Pattern-folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and decoding, Numerical operations, Other sub-topics, if any numerical operations.

(iii) **Quantitative Aptitude:**

- (a) **Number Systems:** Computation of Whole Number, Decimal and Fractions, Relationship between numbers.
- (b) **Fundamental arithmetical operations:** Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work.
- (c) **Algebra:** Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations.
- (d) **Geometry:** Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles.
- (e) **Mensuration:** Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base.
- (f) **Trigonometry:** Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only).
- (g) **Statistical Charts:** Use of Tables and Graphs: Histogram, Frequency polygon, Bar-diagram, Pie-chart.
- (iv) **General Awareness:** Questions are designed to test the candidate's general awareness of the environment around him and its application to society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Economic Scene, General policy and scientific research.

NOTE: For Visually Handicapped (VH) candidates of 40% and above visual disability and opting for SCRIBE, there will be no component of **Maps/ Graphs/ Diagrams/ Statistical Data in the General Intelligence/General Awareness and Quantitative Aptitude paper.**

9. **TIER-II (PHYSICAL STANDARD EXAMINATION/ PHYSICAL MEASUREMENT & ENDURANCE / SKILL / TRADE TEST):-**

Wherever, Physical Standard Examination / Physical Measurement & Endurance / Skill / Trade Test is prescribed as essential qualification for the post, it will be conducted by the concerned Department in respect of the successful candidates in the TBT examination, before finalizing the final merit list of the candidates.

NOTE:- The Physical Standard Examination/ Physical Measurement & Endurance /Skill/Trade Test will only be of qualifying in nature.

10. **VERIFICATION OF DOCUMENTS:-**

All the successful candidates short listed through TBT Online Examination to get upload their original certificates/ Testimonials in the website of A & N Administration, which shall be verified by the A & N Administration. Those candidate should upload the same on the scheduled date, failing which his/her candidature shall be struck off from the relevant panel for all purposes and no further request/correspondence shall be entertained.

11. **GENERAL INSTRUCTIONS TO BE COMPLIED WITH BY THE CANDIDATES IN THE TBT ONLINE EXAMINATION**

Note:-The admission of the candidates for the online examination is provisional. If it is found later on or any stage that he/she does not fulfil any of the conditions of the eligibility, the candidature will be cancelled and no appeal against such cancellation will be entertained. Therefore, candidates are advised to check carefully and satisfy themselves that he/she fulfil all the conditions of eligibility to the post applied.

- a) E-Admit Card for TBT, containing the details of the Centre/Venue for the Examination etc., the candidates are required to take a print out of their Admit Card from the A & N Administration's website using their Registration Number and the Password. Candidates will not be allowed to enter the Examination Centres without valid Admit Card.
- b) Candidates must carry the printed copy of e-Admit Card and one valid photo ID (Islander Card, Pan Card, Voter ID Card, Driving License, Aadhaar Card, issued by the Government of India in **ORIGINAL** while coming to appear in the TBT Examination failing which candidate shall not be allowed to appear in TBT examination.
- c) Candidates must report to their allotted Examination Centre at least one and a half hour before the commencement of Examination. The entry gates of Examination Centre will be closed half an hour before commencement of Examination. No entry will be allowed after closure of gates.
- d) Candidates are required to bring one recent passport size photograph.
- e) The candidate should not bring any other paper except the Admit card to the Recruitment Examination Hall/Room. Candidate found using or attempting to use any unfair means shall be liable to such punishment as Competent Authority may decide to impose.
- f) **Banned Items:** Candidates are not permitted to use Mobile Phone, Micro Phone, Calculators, or any other associated accessories, Log Tables, Pager, Digital Diary, Electronic/Smart Watch/Wrist Watches, Bluetooth devices or any other electronic/electrical devices, Book and Note etc which are strictly prohibited. If any candidate comes with the above restricted item, he/she shall not be allowed to appear in the TBT Examination unless he/she keeps it outside the premises of Examination Centre. There is no facility for safe keeping of the personal belongings of candidates outside the Examination Hall and the A & n Administration will not be responsible for any loss. Possession of these items, whether in use or otherwise, will be considered as "Use of unfair means" in the recruitment examination and appropriate action will be taken by the Department against such candidates.
- g) **Information on website only:-** Any further information / corrigendum /addendum / details regarding Applications or applicants / any other information regarding schedule of Examinations or Admit Card /Call Letter for Document Verification / notices /results /panels shall be posted in the official website of A & N Administration <https://erecruitment.andamannicobar.gov.in> and no separate information shall be issued in the print media (Press). Thus, the candidates are advised to keep themselves updated by frequently checking the official website of A & N Administration.
- h) During the recruitment examination the candidates shall strictly follow the instructions provided in the Admit Card.
- i) In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber café will be held responsible for the same and liable for suitable legal action under cyber-crime Act/ 17 Act.
- j) No interim enquiry or correspondence will be entertained.

12. MODE OF SELECTION:

- a) Candidates will be short-listed on the basis of their merit in TBT Examination and preference in the TBT Examination.
- b) The cut-offs in the TBT Examination (Tier-I) may be different for vacancies against each post and the same shall be fixed at the sole discretion of the A & N Administration. Candidates for each vacancy will be finally selected based on their performance in the TBT Examination (Tier-I), subject to qualifying standards fixed in Physical Standard Examination / Skill/ Trade Test (Tier-II), if any/as applicable. **Physical Standard Examination /Physical Measurement & Endurance / Skill / Trade Test (Tier-II) will only be of qualifying in nature.**
- c) The recruitment process will consist of the TBT, Document/Certificate verification/Skill-Trade test where applicable for the posts.
- d) All the candidates whose applications were received through online will be called for appearing to the TBT online Examination. The A & N Administration will not undertake detailed scrutiny of the applications for the eligibility and other aspects at the time of TBT Online Examination. Therefore, the candidature will be accepted provisionally.
- e) Candidates will be short-listed on the basis of their merit and preferences in the Tablet Based Test (TBT). Candidates for each vacancy will be finally selected based on their performance in the TBT Online Examination (Tier-I), subject to their meeting basic qualifying standards fixed in skill/trade test (Tier-II), if any/as applicable for the posts.
- f) The shortlisted candidates, who qualify the online examination, will be called for certificate/document verification in person.
- g) The candidates shortlisted for certificate/document verification will be based on merit in the Recruitment Examination, in the respective category.
- h) ST, OBC, EWS, & PwDs candidates, who are selected on their merit without relaxed standards, will not be adjusted against the reserved share of vacancies.
- i) The reserved vacancies will be filled up separately from amongst the eligible ST, OBC and EWS, who are domicile of A & N Islands and who are lower in merit than the last General candidate (UR) in merit list of un-reserved category but otherwise found suitable for appointment even by relaxed standard.
- j) Persons with Disability (OH/VH) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in TBT Online examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at relaxed standards to the extent of the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. Refer <http://disabilityaffairs.gov.in/content/Group-C.pdf> regarding the posts identified suitable for PwD person.

Note: The candidate applying for the post should ensure that they fulfil all eligibility conditions prescribed for the post. Their admission at all the stages of recruitment process will be purely provisional, subject to their satisfying the prescribed eligibility conditions. Success in the recruitment examination confers no right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to Government service/post and the decision of the A & N Administration in this regard shall be final & binding.

- (K) Provided that ST, OBC, EWS, ESM and PwD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of the vacancies. Such ESM and PwD candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List.
- (l) A person with disability who is selected on his/her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Person with Disability of the relevant category.
- (m) Success at the examination confers no right of appointment whatsoever unless the A & N Administration is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post and the decision in this regard shall be final & binding.

(13) **RESOLUTION OF THE TIE CASES**

In cases where more than one candidate secures the equal aggregate marks, tie will be resolved by applying the following methods one after another: -

1. Date of birth i.e. the candidate older in age gets preference.
2. By referring to the alphabetical order of the names taking first name into consideration.

(14) **ADMISSION TO THE EXAMINATION**

All candidates who apply in response to this advertisement by the CLOSING DATE FOR RECEIPT OF ONLINE APPLICATION shall be assigned registration numbers/unique application number. The Registration number/unique application number will be mandatorily required to download the Admit Card for the recruitment examination. Admit Card for the TBT Online Examination (Tier-I) as well as Physical Standard Examination / Skill / Trade Test (Tier-II) indicating the Schedule Date, Time Table, Venue / Centre of the Examination will be made available on the website which is to be **DOWNLOAD/ PRINTED OUT** by all the candidates through Internet at <https://erecruitment.andamannicobar.gov.in> which the candidates themselves should generate (download) in hard form and the A&N Administration shall not be responsible for non-receipt/ delay in obtaining the same by the candidate.

(15) **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

While filling the application form, the candidates are cautioned that they should not furnish any particular that is false or suppress any material information. Candidates are also cautioned that they should in no case, attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them, nor should they submit a tampered/fabricated document.

Without prejudice to criminal action/debarment from A & N Administration wherever necessary, candidature will be summarily cancelled at any stage as decided by the Competent Authority of the recruitment in respect of candidates found having indulged in any of the following malpractices:-

- 1) In possession of MOBILE PHONE & ACCESSORIES AND OTHER ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCHED OFF MODE AND IN PERSON OR OTHERWISE.
- 2) Involved in various malpractices.
- 3) Using unfair means in the examination hall like copying, cheating etc.
- 4) Obtaining support for his / her candidature by any means.
- 5) Impersonate/ procuring impersonation by any person.
- 6) Submitting fabricated documents or documents which have been tampered with.
- 7) Making statements which are incorrect or false or suppressing material information.
- 8) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.

- 9) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Commission's representatives.
- 10) Intimidating or causing bodily harm to the staff employed by the Administration/Commission for the conduct of examination.
- 11) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- 12) Candidature can also be cancelled at any stage of the recruitment on any other ground which, the A & N Administration considers to be sufficient cause for cancellation of candidature.

(16) A & N ADMINISTRATION'S DECISION SHALL BE FINAL AND BINDING

The decision of the A & N Administration in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s) allotment of examination centres, selection and allotment of posts/organizations to selected candidates shall be final and binding on the candidates and no enquiry/correspondence shall be entertained in this regard.

Disclaimer:- The vacancy notice is based on the requisitions received from the indenting departments. The essential qualifications have been given as prescribed in the RRs of the posts provided by the indenting departments. In case of any typographical error, the recruitment will be strictly as per the RRs only.

(17) COURTS JURISDICTION

Any dispute in regard to this recruitment shall be subject to Courts/tribunals having jurisdiction over the A & N Administration only.

(18) OPENING/CLOSING DATE:


The facility of online application will be available at <https://erecruitment.andamannicobar.gov.in> from **15/06/2026 at 12:00 Noon to 05/07/2026 at 12:00 Midnight**. No Physical copy of application shall be entertained.

(19) DECLARATION OF RESULTS:

The final result of the TBT online examination will be made available in the website <https://erecruitment.andamannicobar.gov.in>.

(20) Interpretation of Contents:-

Note:- In case of any discrepancy which may arise in contents in English & Hindi version of the Vacancy Notice, the contents of English version & its interpretation shall be final & binding.


(Shailaja) 4/6/26
DEPUTY SECRETARY (R&E)
A&N Administration
04/06/24