



No.ANI/ KVIB/1-7 [Vol.-IV]/Estt/2021/52
अण्डमान तथा निकोबार द्वीपसमूह खादी तथा ग्रामोद्योग मंडल
A & N ISLANDS KHADI & VILLAGE INDUSTRIES BOARD
पोर्ट ब्लेयर/ **PORT BLAIR**

Port Blair 18th May 2023.

CORRIGENDUM

In continuation to the Vacancy Notice published in the <https://erecruitment.andaman.gov.in/crap/> on 10/05/2023 for the recruitment of 01 [one] vacant post of Supervisor Group 'C' in the establishment of Andaman & Nicobar Islands Khadi & Village Industries Board, the following amendments are made at Point No. 19 B (b) of Vacancy Notice:

b. Self Attested copies of certificates in respect of :-

- i. Essential Qualification Certificate of the respective field and higher qualification if any issued by the competent authority in respect of the post (category of posts) applied for. **(Provisional certificate may be accepted in case where, original certificate(s) / degrees have not been issued by the Board / Institution / University. However, the original certificate(s) / degrees shall be submitted as and when the same are received by the candidate).**
- ii. Xth Pass Certificate issued by the CBSE or any other recognized Board of School Education indicating the date of birth.

Note : Candidates who have already submitted their applications need not submit fresh applications.

**Director of Industries &
Member Secretary, KVIB**

Copy to :

PS to Secretary [Ind.] & Vice-Chairman, KVIB for kind information of Secretary [Ind.].

**Director of Industries &
Member Secretary, KVIB**



No.ANI/ KVIB/1-7 [Vol.IV/Estt/2021/39]
अण्डमान तथा निकोबार द्वीपसमूह खादी तथा ग्रामोद्योग मंडल
A & N ISLANDS KHADI & VILLAGE INDUSTRIES BOARD
पोर्ट ब्लेयर/ PORT BLAIR

Port Blair 08th May 2023.


PRESS NOTE

Applications are invited from eligible candidates possessing the requisite qualification and experience for filling up of vacancy of Group 'C' Non-Ministerial post under the establishment of A&N Islands Khadi & Village Industries Board indicated as under:-

a.	Name of the Post	Supervisor
b.	Classification	General Central Services Group 'C' Non-Ministerial
c.	No. of vacancies	01 [one] Unreserved
d.	Scale of Pay [Pay Level]	Level-4 (Rs.25500-81100)

The detailed vacancy notice may be downloaded from the A&N Administration's state portal <https://erecruitment.andaman.gov.in/crap/>. The application for the above post can be submitted online at <https://erecruitment.andaman.gov.in/crap/>. The date of opening of the portal for online submission of application and closing date of receipt of applications online from the candidates are as follows:

Opening date : 10/05/2023 at 11.00 AM
Closing dated : 10/06/2023 at 12 Midnight


8/5/23

**Director of Industries &
Member Secretary, KVIB**



A & N ISLANDS KHADI & VILLAGE INDUSTRIES BOARD
UDYOG PARISAR, MIDDLE POINT, PORT BLAIR
Email: anikviboard@rediffmail.com, Phone: 233301

Port Blair, dated the 09th May., 2023

VACANCY NOTICE

RECRUITMENT FOR THE POST OF SUPERVISOR (GROUP 'C' GRADUATE LEVEL) TO BE FILLED IN THE A&NI KVI BOARD BY CONDUCTING OPEN COMPETITIVE EXAMINATION

1. The A&N Islands Khadi & Village Industries Board with the assistance of Dr. BR Ambedkar Institute of Technology, Pahārgaon has decided to conduct "Open, Competitive Recruitment Examination at Port Blair for filling-up Group – 'C' vacant post of 'Supervisor' in the establishment of A&N Islands Khadi & Village Industries Board as per the details given below, for which, **ONLINE APPLICATIONS** are invited from eligible candidates.

2. DETAILS OF VACANCY

GROUP 'C' POST

- Name of posts :- 1) Supervisor

Number of vacancies notified vide this publication of Group-C posts are detailed in the **Annexure-I.**

The candidate may apply for the post as prescribed through online.

N.B.

1. Number of vacancies shown under column 6-13 of the Annexure-I are subject to variation.
2. Reservation for ST candidates as applicable to those ST as specified in the constitutional order No. 1959 of A & N Islands (Scheduled Tribes) read with A&N Administration Circular bearing F.No. 1-877/2006-TW/802 dated 16.09.2011.
3. Reservation for OBC applicable to those OBCs as specified in the Notification issued by A&N Administration vide Notification No. 354 dated 16.12.2005 and No. 78 dated 19.04.2006 read with Circular No. 8-3/2003-TW dated 30th March, 2006.
4. Reservation for disabled persons (Persons with disability) EWS, Ex- Servicemen, Meritorious Sports Persons etc. shall be applicable as per the Notification/Guidelines/Instructions issued by the Govt./ A & N Administration from time to time.

3. Eligibility Conditions:

- i. All candidates shall be required to apply Online for the post whether they are registered with the Employment Exchange or otherwise.
- ii. The Departmental Candidates must also apply online. 'No Objection Certificates' issued by the Head of the Department must be produced at the time of verification of original certificates/documents.
- iii. The Candidates/aspirants who fulfill all the essential criteria as per the vacancy notice may apply to the post.
- iv. Applicant must be an Indian Citizen.

4. Age Limit :

The age limits for the Group 'C' post of **Supervisor** as per Recruitment Rules are:-

- (i) For Males -18 to 33 years
- (ii) For Females -18 to 38 years

Note:- i) A Candidate for this examination must have attained the age of 18 years and must not have attained the age over and above upper age limit in respect of male/female candidates respectively as on the closing date of receipt of online application.

ii) One time age relaxation for 02 (two) years shall be granted in the upper age limit prescribed in the Recruitment Rules vide A&N Admn's Order No.2285 dt 01.09.2022.

Besides the above, age relaxation in respect of reserved categories of aspirants permissible beyond the upper age limit are as detailed below:

Sl. No.	Category	Age-relaxation permissible beyond the upper age limit
01	ST	5 years
02	OBC	3 years
03	PwD (Unreserved)	10 years
04	PwD (OBC)	13 years
05	PwD (ST)	15 years
06	Ex-Servicemen (ESM)	03 years after deduction of the military service rendered from the actual age as on closing date of receipt of online application.
7	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications.	Relaxable for Govt. Servants upto 5 years in accordance with the instruction or orders issued by Central Government
8	Age relaxation to DRM and contract employees including SSCT.	In accordance with the instructions/ orders issued by the Andaman & Nicobar Administration, vide Circular No.45/1998-PW dated 19.11.2011. Up to 40 years of age.

5. Educational & Other Qualifications prescribed for the Group 'C' post :-

As indicated against the post of Supervisor in Annexure-I.

a) **EDUCATIONAL QUALIFICATION** : (As on the last date of receipt of application)
Must have essential qualification as mentioned in Annexure-I

b) Visually handicapped (VH) candidates with visual disabilities **of forty percent (40%) and above and candidates suffering from Cerebral Palsy** can avail the assistance of a **SCRIBE** in the Examination subject to such requests being made in the application form beforehand. Question Papers and Answer Sheets will not be provided **in BRAILLE**. No attendant will be allowed with Visually Handicapped (VH)/ Cerebral Palsy candidates inside the examination premises.

Note: Persons with Visual disability of less than forty percent (40%) will not be considered as visually handicapped persons. One eyed candidates and partially blind candidates who are able to read the normal Question Paper set for all the candidates with or without magnifying glass and who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall. Similarly, other persons with less than forty percent (40%) disability will not be considered under the VH/HH/OH/MI category as the case may be.

6. Fee Payable: - Fee of Rs. 25/- (Rupees Twenty Five only) for the candidates except female/ST/Persons with Benchmark Disabilities. The details of Bank a/c and other information is as mentioned below :-

Account Name : Principal, Dr. B.R.Ambedkar Institute of Technology (Recruitment Exam Fee)
Account No. : 41881546799
IFSC : SBIN0017178
Bank : State Bank of India
Branch : Dollygunj
Mode : The mode of payment will be net Banking/VISA/Master/Rupay/Credit/Debit card, UPI Payment / QR Code.

7. Center of Examination:-

The Examination will be held in Computer based test mode at the designated centers located at **Port Blair** or any other places according to the availability of candidates.

Computer Based Test Examination

The location/venue and timing of the exam will be communicated in the Admit Card / Hall Ticket.

Subject of the Examination, time allowed, and maximum marks for each subject will be as follows:-



Sl. No	Subject	No. of Questions (each question shall carry one mark)	Maximum Marks	Total Duration/ Timing for all candidates except visually handicapped /cerebral palsy candidates
I	General Intelligence & Reasoning	25	25	The center of Examination / time and duration will be mentioned in the Admit card of the candidate.
II.	Numerical Aptitude	25	25	
III	General English	25	25	
IV	General Awareness	25	25	
	Total	100	100	

The questions in computer based test will be in English language only.

NOTE-I: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

NB: The ANI KVIB reserves the right to restrict entry to the examination venue

There shall be a single paper for all the four subjects, having: "Objective Multiple-Choice- type Questions". The Authorities Shall however, have full discretion to fix the minimum qualifying marks **in one and all the subjects**. The question paper in respect of subjects at Sl No.(i), (ii), (iii) & (iv) above will be set in English languages only.

INDICATIVE SYLLABUS:- FOR CBT EXAMINATION (Graduate level):

- General Intelligence & Reasoning:** - The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationships, arithmetical computations and other analytical functions.
- Numerical Aptitude:** Questions will be designed to test the ability of arithmetical computation of whole numbers, decimal and fraction and relationship between numbers. This test will also includes question on problems relating to percentage, ratios and proportions, average estimation, use of table and graphs, mensuration, time and distance, ratio and time etc.
- English Language:** Questions in this test will be set to assess the knowledge of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms etc. There may also be questions based on comprehension of a passage.
- General Awareness:** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to the society. Questions will also be designed to test knowledge of current affairs, observations/experience and elementary knowledge of computers. The test will also include questions relating to India and other countries especially, pertaining to History, Culture, Geography, Economics, Science, General Politics and Scientific Research etc.



NOTE: For Visually Handicapped (VH) candidates of 40% and above visual disability and opting for SCRIBE, there will be no component of **Map/Graphs/Diagrams / Statistical Data in the General Intelligence & Reasoning/ General Awareness Paper.**

8. Verification of documents:-

All the successful candidates short listed after Computer Based Test should get their original certificates/ Testimonials duly verified as are mandatory and submit another self attested copy of all those mandatory certificates /testimonials in person alongwith the printed copy of Online Application to the authorized officers/officials at the prescribed venue on the schedule date & time, failing which, his/her candidature shall be struck off from the relevant panel for all purposes and no further request/correspondence shall be entertained.

9. GENERAL INSTRUCTIONS TO BE COMPLIED WITH BY THE CANDIDATES IN THE EXAMINATION

- i. In the question papers, wherever necessary, the Metric systems of weights and measures only will be used.
- ii. Candidates are not permitted to use calculators and other electronic gadgets except as specified in the Notice. They should not, therefore, bring the same inside the Examination Premises/ Venue.
- iii. If any candidate is found to possess mobile phones or any other means of wireless communication in the working (Switch on) or switched off mode, his/her candidature shall be cancelled forthwith.

10. MODE OF SELECTION :

Candidates for lone vacancy will be short listed based on their performance in the Computer Based Examination.

Provided that ST, OBC, MSP, EWS, ESM and PwD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of the vacancies. **Such MSP, ESM and PwD candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List.**

Success at the examination confers no right of appointment whatsoever unless the Board is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post and the decision in this regard shall be final & binding.

11. RESOLUTION OF THE TIE CASES

In cases where more than one candidates secure the equal aggregate marks, tie will be resolved by applying the following methods one after another:-



1. Date of birth i.e. the candidate older in age gets preference.
2. By referring to the alphabetical order of the names taking first name into consideration.

12. ADMISSION TO THE EXAMINATION:

- i. All candidates who apply in response to this advertisement on or before the CLOSING DATE& TIME FOR ONLINE APPLICATION will be assigned Roll numbers.
- ii. The Admit Cards will be made available on the website of A & N Administration i.e. **<https://erecruitment.andaman.gov.in/crap/>** around 2 weeks before the examination.
- iii. In case, a candidate does not find his/her name in the above uploaded list, candidate must immediately contact the Executive Officer, A&NI KVIB at anikviboard@rediffmail.com with proof of having submitted his/her application online. Failure to do so shall deprive him/her of any claim for consideration subsequently.
- iv. The candidates must carry at least one photo bearing identity proof such as Driving License, Aadhaar Card, Voter Card, College/University ID Card, Income Tax PAN **in original and Admit Card downloaded from the website**, while attending the examination, failing which, they shall not be allowed to appear for the examination.
- v. The photographs used by the candidates must be a recent, relaxed face, and the picture should be in coloured, against a light-coloured, preferably **white-background**.
- vi. If flash is used then please ensure that there is no red-eye and, in case of glasses, your eyes should be visible. The front of the face should not be covered less than 80 % of the entire photo.
- vii. Photograph should be in JPEG format and its size should be between 10 Kb to 50 Kb with ideal resolution of 100 x 200 (pixels).

13. Action against candidates found guilty of misconduct:

While filling the application form, the candidates are cautioned that they should not furnish any particular that is false or suppress any material information. Candidates are also cautioned that they should in no case, attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them, nor should they submit a tampered/fabricated document.

Without prejudice to criminal action/ debarment from ANIKVIB's examination wherever necessary, candidature will be summarily cancelled at any stage for a period of maximum 3 years of the recruitment in respect of candidates found having indulged in any of the following malpractices:-

1. In possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centre, whether in use or in switched off mode and in person or otherwise.
2. Involved in various malpractices.
3. Using unfair means in the examination hall like copying, cheating etc.
4. Obtaining support for his / her candidature by any means.
5. Impersonate/ procuring impersonation by any person.
6. Submitting fabricated documents or documents which have been tampered with.
7. Making statements which are incorrect or false or suppressing material information.



8. Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
9. Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Administration's representatives.
10. Intimidating or causing bodily harm to the staff employed by the Administration for the conduct of examination.
11. To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
12. Candidature can also be cancelled at any stage of the recruitment on any other ground which, the A&NI KVIB considers to be sufficient cause for cancellation of candidature.

14. A&NI KVIB DECISION SHALL BE FINAL AND BINDING

The decision of the A&NI KVIB in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s) allotment of examination center, selection and allotment of posts/organizations to selected candidates shall be final and binding on the candidates and no enquiry/correspondence shall be entertained in this regard.

15. COURTS JURISDICTION

Any dispute in regard to this recruitment shall be subject to Courts/tribunals having jurisdiction over the A & N Administration only.

16. The results of the Examination/final result of the recruitment examination will be made available on the Administration's Recruitment Portal
<https://erecruitment.andaman.gov.in/crap/>

17. IMPORTANT INSTRUCTIONS FOR THE CANDIDATES

(i) The ANIKVIB has advertised recruitment for Supervisor Group 'C' posts for which, Graduate in Engineering / Science / Commerce qualification required.

(ii) The Board will not undertake detailed scrutiny of applications for the eligibility and other aspects before the Computer Based examination, and thus the candidature is accepted only **provisionally**. The candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are eligible before applying. When scrutiny is undertaken, at any stage, if any claim made in the application is not found substantiated, the candidature shall be cancelled and the Board's decision shall be final and binding.



(iii) Candidates are advised to go through the detailed instructions contained in this notice which are available on the websites of A&N Administration i.e.

<https://erecruitment.andaman.gov.in/crap/> may read carefully before applying.

(iv) **There is no reservation benefits available for ST/ OBC/ EWS/ PwD/ ExM/ MSP etc. for one post of supervisor which in the category of 'Unreserved'.**

(v) Candidates with visual disability of 40% (Forty Percent) and more only would be considered as VISUALLY HANDICAPPED (VH) and entitled to reservation for VH.

(vi) Central Government Servant/Civilian employees, Departmental Candidates of A & N Administration claiming age relaxation should be in possession of a certificate from their office in respect of length of continuous service which should be for not less than three years in the immediate period preceding the closing date for receipt of online application. They should continue to have the status of Central Government civilian employees / servants till the time of appointment, in the event of their selection.

(vii) The Candidates must write their Name, Date Of Birth, Father's Name And Mother's Name Strictly as given in the Matriculation Certificate Otherwise their candidature will summarily be cancelled at the time of document verification or as and when comes into the notice of the Andaman and Nicobar Administration.

(viii) The candidates seeking relaxation of Age in-terms of Administration's circular bearing No. 45/96-PW dated 06.06.2001 and 45/1998-PW dated 19.09.2011, must possess the required certificate issued by the Competent Authority.

18. Selection of Candidates:-

(A) Final Selection for appointment to the post notified herein, will be made on the basis of total marks secured in the Computer Based Examination.

(B) The A & N Administration will forward the list of shortlisted candidates to the respective Appointing Authority/Heads of Department from the merit list, made available for appointment to the respective post.

(C) Merit list will be prepared on the principle that name of a candidate appears for appointment against one post only, which will be determined strictly with reference to the order of individual merit and preference exercised by him/her (candidate) in the application form.

19. How to apply.

- A. (i). The candidate should register their full particulars of the Application through online at <https://erecruitment.andaman.gov.in/crap/> . The online application will be accepted from **10/05/2023 (from 11.00 AM) to 10/06/2023 (upto 12 midnight).** The candidates should provide all the mandatory details in the online portal failing which, the application will not be accepted by the online website. Photograph to be uploaded should be of 8 bit JPEG format and its size



should be between 10 Kb to 50 Kb with resolution of 100x200 (pixels). It is also advised to enable JavaScript in the browser such as Internet explorer, Firefox, Google chrome etc. to successfully upload your online application. The website will also allow the applicant to take print out forthwith of the submitted application to facilitate candidate. Those, who may fail to take print out immediately after submitting their application can download the filled in forms later also.

- (ii) All the candidates who have duly registered his/her name in the local Employment Exchange as a un-employed must enter his/her registration number at the appropriate box of the on application while filling online.

B. Copies of documents with the downloaded Application to be submitted at the time of documents verification after the examination:

- a. One copy of recent Passport size photograph
- b. Self Attested copies of certificates in respect of :-
 - i. Essential Qualification Certificate of the respective field and higher qualification if any issued by the competent authority in respect of the post (category of posts) applied for. **(Provisional certificate etc. shall not be entertained).**
 - ii. Xth Pass Certificate issued by the CBSE or any other recognized Board of School Education indicating the date of birth. **(Provisional certificate etc. will not be entertained)**
 - iii. Employment Registration Certificate/Card issued by the Competent Authority, under A & N Administration indicating registration number.

20. Closing Date for Online Application:- 10/06/2023 till 12 Midnight.

21. Admission to the Examination: -

(a) **Helpdesk:-** Candidate may contact the Administration through email anikviboard@rediffmail.com to clarify/resolve any problem related to registration of online application. The candidate can also seek clarification on telephone (Telephone No. 03192233301) between 10.00 AM to 5.00 PM on all working days i.e. Monday to Friday.

(b) Before filling his/her online application, the candidate must carefully read the eligibility conditions for the examination and satisfy himself/herself that he/she fulfills all eligibility conditions and should upload all requisite documents to avoid rejection of his/her candidature.

Admit Card for the Computer Based Examination indicating the Schedule Date, Time Table, Venue/ Centre of the Examination will be made available on the website which is to be **DOWNLOADED / PRINTED OUT** by all the candidates through Internet at **<https://erecruitment.andaman.gov.in/crap/>** which the candidates themselves should generate (download) in hard form and the A & N I K V I B shall not be responsible for non-receipt/delay in obtaining the same by the candidate.



Interpretation of Contents:-

Note:- In case of any discrepancy arise in contents in English & Hindi version of the Vacancy Notice, the contents of English version & its interpretation shall be final & binding.



Secretary (Ind.) &
Vice Chairman, A&NI KVIB

Annexure-I

Sl. No	Name of the Post	Name of Dept.	Education Qualification		No. of Vacancies	Vertical Reservation				Horizontal Reservation		
			Essential qualification	Desirable		UR	ST	OBC	EWS	PwD	MSP	ESM
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Supervisor	A&N Islands Khadi & Village Industries Board	i) Degree in any branch of Engineering Or Bachelor degree in Science / Commerce from a recognized university ii) Should qualify in the professional test to be conducted by the KVIB	Supervisory training in any discipline from a KVIC / certified institute or any Govt. recognized institution. Or 2 years working experience under MSME sector	01	01	-	-	-	-	-	-

**RECRUITMENT TO SUPERVISOR GROUP 'C' POSTS
UNDER A&NI KHADI & VILLAGE INDUSTRIES BOARD**

APPLICATION FORM

*(In the columns below, where boxes are
Provided **Put "✓"** mark wherever necessary in the
appropriate box)*

Paste here your
recent PP size
Photograph and put
your full signature
crossing the form.

Put	
Signature of the Candidate	Left thumb impression

Application No. (for office use) :					
A	Centre	Port Blair			
B	Application for the post(s):-	01			
1.	Name of the candidate (in BLOCK Letters as recorded in SSCE (X th) pass certificate) only)	First Name	Middle Name	Last Name	
2.	Father's Name./Mother Name	Father's name		Mother's name	
3.	Gender	1. Male 2. Female 3. Others			
4.	Marital Status.	1. Married 2. Un- married			
5.	(a) Date of Birth (as recorded in AISSCE (X th) pass certificate by CBSE/ICSE/Any other Board). (b) Age as on 10/06/2023 (completed year and month).	Date	Month	Year	
		Year	Month		

6.	Nationality (In Block letters)											
7.	Permanent Address (In BLOCK LETTERS) (Village, Post office District and State, Telephone No. if any)											
8.	Address for communication. (Village, Post office District and State with Pin Code)											
9.	Contact Mobile Nos. (10 digit)											
	Email ID:											
10.	Are you seeking relaxation of age in terms of Admn's Circular dated 06.06.2001 & dtd 09.09.2011? If so, upload all documentary evidences.		Yes No									
11.	Do you possess essential/ minimum education qualification VIZ.)		Yes No									
12.	Educational Qualification (beginning with AISSCE (X th Std.)											
Sl. No	Name of Exam.	University/ Board	Marks obtained					Year of passing				
13.	Are you ever employed on regular basis in any department/ undertaking if yes give details. Name of post being held.		Yes No Post Held..... Deptt.....									
14.	Your Employment Exchange Registration Number											